



Permanent Withdrawal Form

Permanently withdrawing from your studies means that you have decided to stop studying at MOMB and that you have no intention of returning to continue your programme of study in the future. If you are considering withdrawing from your studies you should discuss the matter with the Academic Instructor as soon as possible as there are often alternative options open to you, such as temporary withdrawal.

Section 1: Your details

Please complete your personal details in the section below. It is important that you complete this information as accurately as possible so that your record can be correctly identified.

Surname: | First name: |
Student number: | Date of birth: |____/____/____|
Course: | Department: |
Last date of attendance at the School: ____/____/____*

Section 2: Reasons for leaving

Please give your reasons for leaving the School (click on the boxes):

Programme of study Transfer to another school Course setting
Family commitments Health
Financial reasons Entering employment Other reasons

Please add comments below:

I declare that the above information is correct and that I have read the guidance provided overleaf.

Signature: | Date: |____/____/____|

Section 3: Departmental support

To be completed by the Head of Department or Director of Undergraduate/Graduate Studies.

I can confirm that the above-named student's last date of attendance* was as stated above.

Signature: | Date: |____/____/____|

Name: | Position: |

Upload your documents under the Documents Upload Facility tab

Go to www.mombi.org. Click "RESOURCES" menu. then locate "DOCUMENT UPLOAD FACILITY" tab, following the step-by-step instructions for uploading your permanent withdrawal form.